



Committee Name:	Executive Board of Directors					
Purpose:	<p>The board acts as trustee of the organization's assets and ensures that the nonprofit is well managed and remains fiscally sound. In doing so, the board must exercise proper oversight of the organization's operations and maintain the legal and ethical accountability of its staff and volunteers.</p> <p>The main legal responsibilities of a nonprofit board are often summarized in the "three Ds":</p> <p>Duty of care: Board members are expected to actively participate in organizational planning and decision-making and to make sound and informed judgments.</p> <p>Duty of loyalty: When acting on behalf of the organization, board members must put the interests of the nonprofit before any personal or professional concerns and avoid potential conflicts of interest.</p> <p>Duty of obedience: Board members must ensure that the organization complies with all applicable federal, state, and local laws and regulations, and that it remains committed to its established mission.</p> <p>In addition to its legal responsibilities, the board acts in a fiduciary role by maintaining oversight of the nonprofit's finances. Board members must evaluate financial policies, approve annual budgets, and review periodic financial reports to ensure that the organization has the necessary resources to carry out its mission and remains accountable to its donors and the general public.</p>					
Term:	Term of this appointment is for two fiscal years.					
Appointment:	Appointment is dictated by the bylaws of the organization.					
Responsibilities:	<ol style="list-style-type: none"> 1. Establish mission and purpose. 2. Select the executive director. 3. Support and evaluate the executive director. 4. Set policies and ensure effective planning. 5. Monitor and strengthen programs and services. 6. Ensure adequate financial resources. 7. Protect assets and provide proper financial oversight. 8. Build a competent board. 9. Ensure legal and ethical integrity. 10. Enhance the organization's public standing. 					
Meetings	The committee meets as needed.					
	Title	First Name	Last Name	Company	Email	Phone
	President	Julia	Castillo	HIRTA	jcastillo@ridehirta.com	(515) 309-9281
	Urban Vice President	Brian	McClatchey	University of Iowa -CMBUS	brian-mcclatchey@uiowa.edu	(319) 335-8632
	Rural Vice President	Mark	Lander	SWIPCO	mark.lander@swipco.org	(712) 243-4196
	Secretary	Jay	Kammerer	MIDAS	jkammerer@midascog.net	(515) 573-8145
	Treasurer	Brock	Grenis	ECICOG	brock.grenis@ecicog.org	(319) 365-9941
	Legislative Rep	Barb	Neal	CyRide	bneal@cyride.com	(515) 239-5565
	Director at Large	Randy	Zobrist	River Bend Transit	rzobrist@riverbendtransit.org	(563) 386-7484



Committee Name:	Legislative
Purpose:	The Legislative Committee shall concern itself with all legislative matters; national, state, county and city. It shall be aware of and cooperate with APTA and CTAA Governmental Committees. It will ensure that Iowa public transit systems' interests are represented and protected in the legislative process. This function is achieved by reviewing the numerous transit related issues which arise each year and then provide recommendations to the Board of Directors so that the final positions on these issues may be adopted and printed before the legislative session.
Term:	Term of this committee appointment is for one fiscal year.
Appointment:	Appointment is made by the President of the Board and/or the Committee Chair.
Responsibilities:	<ol style="list-style-type: none"> 1. To assess and discuss with members and any topics or issues that may be critical to legislative action. 2. Develop top legislative priorities for the upcoming legislative session. 3. Report to the chair and board on decisions made by the committee and whether any board action is needed. 4. Work with the association's lobbyist and help assist in determining the association's action on any bills critical to the organization.
Meetings	The committee meets as needed.

Title	First Name	Last Name	Company	Email	Phone
Committee Chair	Barb	Neal	CyRide	bneal@cyride.com	(515) 239-5565
Ex Officio	Julia	Castillo	HIRTA	jcastillo@ridehirta.com	(515) 309-9281
	Vicky	Robrock	Coralville Transit	vrobrock@coralville.org	(319) 248-1790
	Brent	Paulsen	Iowa DOT	brent.paulsen@iowadot.us	(515) 239-1132
	Terry	Bergen	Linn County	terry.bergen@linncounty.org	(319) 892-5172
	Elizabeth	Presutti	DART	epresutti@ridedart.com	(515) 283-8115
	Brian	McClatchey	U of I - CAMBUS	brian-mcclatchey@uiowa.edu	(319) 335-8632
	Harr	Kristin	Iowa DOT	kristin.haar@iowadot.us	(515) 233-7875
	Jay	Kammerer	MIDAS	jkammerer@midascog.net	(515) 573-8145



Committee Name:	Event
Purpose:	This committee shall be responsible for developing education / training programs for the association members in conjunction with input from Iowa DOT staff. This committee will find topics of interest to the membership; coordinate training for the mid-year and annual meetings as well as any other training opportunities throughout the year. This committee will contact speakers and coordinate schedules, and provide information to the Executive Director and Board. On at least a bi-annual basis the committee will survey the members for their ideas on training needs, schedules, and potential presenters. The committee will be chaired by the Board Member At Large unless there is another appointed volunteer.
Term:	Term of this committee appointment is for up to one fiscal year.
Appointment:	Appointment is made by the President of the Board and/or the Committee Chair.
Responsibilities:	<ol style="list-style-type: none"> 1. Work with staff to determine dates for upcoming events such as Legislative Day, DC Fly-In, Annual Meeting and Mid-Year Meeting. 2. Assist with setting agenda and tracks for events. 3. Assist staff in identifying speakers and topics for each event. 4. Help promote events to local associates and staff. 5. Attend events where committee member may have a specific role assigned.
Meetings	The committee meets as needed.

Title	First Name	Last Name	Company	Email	Phone
Committee Co-Chair	Jeremy	Johnson-Miller	Iowa DOT	Jeremy.johnson-miller@iowadot.us	(515) 283-8115
Committee Co-Chair	Kristin	Haar	Iowa DOT	kristin.haar@iowadot.us	(515) 233-7875
Ex Officio	Julia	Castillo	HIRTA	jcastillo@ridehirta.com	(515) 309-9281
	Randy	Zobrist	River Bend Transit	rzobrist@riverbendtransit.org	(563) 386-7484



Committee Name:	Finance and Audit				
Purpose:	<p>This committee shall meet for the purpose of reviewing and developing the annual budget prior to submission of said budget to the board of directors for its approval each year. The draft budget shall be presented to the general membership in February, with final approval in June. It shall be the general overseer of the financial status of the association. The treasurer shall review and sign all checks written over the amount of \$500. The committee consists of the treasurer, president and one other member.</p> <p>The treasurer of the Association will serve as Chairman of the Committee. This officer shall assess membership dues according to the proscribed formula by September 15 of each year. Dues will be payable by or before November 1 of each year. Dues shall be based on the official vehicle count from Iowa DOT inventory records.</p> <p>The committee shall review bi-annual audit with auditor and make recommendations to the board for approval.</p>				
Term:	Term of this committee appointment is for up to one fiscal year.				
Appointment:	Committee is made up by the current President and Treasurer of the board.				
Responsibilities:	<ol style="list-style-type: none"> 1. Selecting the audit firm to conduct an audit or review of the organization's financial statements. 2. Reviewing and approving the audit scope and fees. 3. Provide oversight of management's performance with respect to recommended financial responsibilities and disclosures. 4. Consider and review the organization's risk management methodology and internal controls as well as conflict of interest policy. 5. Assist in developing a draft budget for upcoming fiscal plan year. 6. Make recommendations to the board based on any committee action. 				
Meetings	The committee will meet at least twice during the fiscal year.				
Title	First Name	Last Name	Company	Email	Phone
Committee Chair	Julia	Castillo	HIRTA	jcastillo@ridehirta.com	(515) 309-9281
	Brock	Grenis	ECICOG	brock.grenis@ecicog.org	(319) 365-9941